

EXHIBIT A

Salaries and Expenses, _____ Commission---
 For [every expenditure requisite for and incident to] _____ expenses necessary for
 the work of the _____ Commission, including not _____
 to exceed \$120,165] for travel expenses; purchase, maintenance,
 and operation of motor-propelled passenger-carrying vehicles;
 law books, books of reference, periodicals, and newspapers;
 not to exceed \$1,080,000] for personal services in the _____
 District of Columbia; \$1,259,000] _____
 and obligations chargeable to the
 appropriation for this purpose for
 the fiscal year 1944; \$1,342,000,
 together with the unexpended balance
 of the appropriation for this purpose
 for the fiscal year 1944 and repay-
 ments thereto

(16 U. S. C. 791-825; 15 U. S. C. 717; Act of June
 1943, Public Law _____; Act of Oct. _____, 1943, Public
 Law _____).

Estimate 1945, \$1,342,000 Appropriated 1944, ^{a/} \$1,441,000

^{a/} Includes \$182,000 appropriated in the First Supplemental National
 Defense Appropriation Act, 1944.

EXHIBIT B

Salaries and Expenses

Commission

By objects	Obligations					
	Estimate, 1945		Estimate, 1944		Actual, 1943	
	Man- years	Total salary	Man- years	Total salary	Man- years	Total salary
Personal services, departmental						
Clerical, administrative, and fiscal service:						
Grade 16. In excess of \$9,000:						
Commissioner.....	4	\$40,000	4	\$40,000	3.7	\$37,000
*****	*****	*****	*****	*****	*****	*****
Professional service:						
Grade 7. Range \$6,500 to \$7,500:						
Chief of division.....	6	39,250	6	39,250	5.5	35,981
*****	*****	*****	*****	*****	*****	*****
Subprofessional service:						
Grade 4. Range \$1,620 to \$1,980.....	12	21,960	12.4	22,320	9.5	16,530
Crafts, protective, and custodial service:						
Grade 2. Range \$1,200 to \$1,500.....	15	19,620	16.5	21,285	13.3	15,758
Total permanent, departmental.....	336.2	1,053,620	341.8	1,067,505	330	1,024,780
Temporary employees, departmental.....	3	7,500	3	7,500	3	7,500
Part-time employees, departmental.....	1.4	3,680	1.4	3,680	1	2,500
Overtime pay.....		127,600		129,900		62,720
All personal services, departmental.....	340.6	1,192,400	346.2	1,208,585	334	1,097,500

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EXHIBIT B-Continued

Salaries and Expenses

Commission-Continued

By objects-Continued

Obligations

Estimate, 19 45

Estimate, 19 44

Actual, 19 43

Personal services, field

Clerical, administrative, and fiscal service:

Grade 12. Range \$4,600 to \$5,600:

Chief, New York office.....

Grade 7. Range \$2,600 to \$3,200.....

Professional service:

Grade 3. Range \$3,200 to \$3,800:

Associate attorney.....

Crafts, protective, and custodial service:

Grade 3. Range \$1,320 to \$1,620.....

Unclassified.....

Total permanent, field.....

Temporary employees, field.....

Man- years	Total salary	Man- years	Total salary	Man- years	Total salary
1	5,000	1	5,000	0.9	4,410
2	6,400	1.5	4,800	1	3,200
*****	*****	*****	*****	*****	*****
				0.8	2,271
*****	*****	*****	*****	*****	*****
10	14,370	12.4	17,360	10	13,800
5	2,700	5.6	3,124	2	1,600
41	117,500	44.1	128,480	33	93,912
8.4	19,700	8.1	19,000	7.9	18,579

EXHIBIT B--Continued

Commission--Continued

By objects--Continued

Obligations

Estimate, 19 45

Estimate, 19 44

Actual, 1943

Personal services, field--Continued

	Man- years	Total salary	Man- years	Total salary	Man- years	Total salary
Overtime pay.....		18,620		19,760		7,790
Night-work differential.....		3,600		3,600		3,600
Additional pay for foreign service.....		5,000		5,000		4,320
All personal services, field.....	49.4	164,420	52.2	175,840	40.9	128,201
Total, departmental and field.....	390	1,356,820	398.4	1,384,425	374.9	1,225,701
Deduct quarters and subsistence furnished.....		2,000		1,850		1,623
01 Personal services (net).....	390	1,354,820	398.4	1,382,575	374.9	1,224,078
Other obligations						
02 Travel.....		110,000		120,165		109,685
03 Communication services.....		15,000		16,000		14,283

By objects--Continued

Obligations

Estimate, 1945

Estimate, 1944

Actual, 1943

Other obligations--Continued

Other contractual services;

Advertising and notices.....

3,000

3,000

2,7

Photographing.....

2,500

2,500

1,948

07 Total, other contractual services.....

5,500

5,500

4,679

09 Equipment.....

2,000

2,000

3,973

Total other obligations.....

132,500

143,665

132,620

Grand total obligations.....

1,487,320

1,526,240

1,356,698

Reimbursements for services performed.....

- 3,500

- 2,5

Transferred to "Miscellaneous researches, transferred funds,
National Bureau of Standards".....

f 4,680

f 5,500

f 4,419

Received by transfer from--

"Loans, grants, and rural rehabilitation, Department of
Agriculture".....

- 20,000

EXHIBIT B--Continued

Appropriation title: Salaries and Expenses, _____ Commission--Continued
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By objects--Continued	Obligations		
	Estimate, 1945	Estimate, 1944	Actual, 1943
Received by transfer from--Continued			
"Conservation and use of agricultural land resources, Department of Agriculture".....		- 15,000	- 15,000
"Salaries and expenses, Bureau of Foreign and Domestic Commerce".....		- 3,000	- 2,000
1943 appropriation obligated in 1942.....			4 50,000
*Subsequent appropriation to be obligated in 1945.....	- 100,000		
Prior year appropriation available in 1943.....			- 70,000
1944 appropriation available in 1945.....	- 50,000	4 50,000	
Net total obligations.....	1,342,000	1,560,240	1,301,612
Covered into Treasury in accordance with Public Law _____			4 15,000
Excess of obligations over appropriation due to Public Law _____		- 119,240	(
Estimated savings and unobligated balance.....			1,809
Total estimate or appropriation.....	1,342,000	1,441,000	1,318,421
* This entry to be used where contract authorization is requested			

EXHIBIT C

Appropriation title: Salaries and Expenses, _____ Commission—Continued
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By projects or functions	Obligations		
	Estimate, 1945	Estimate, 1944	Actual, 1943
1. Administration.....	\$250,320	\$262,240	\$210,698
2. Economic investigations.....	337,000	338,000	336,000
3. Trade practice agreements.....	400,000	416,000	350,000
4. Unlawful practices.....	500,000	510,000	460,000
Grand total obligations.....	1,487,320	1,526,240	1,356,698
Adjustments (see objects schedule for detail).....	- 145,320	- 85,240	- 38,277
Total estimate or appropriation.....	1,342,000	1,441,000	1,318,421

EXHIBIT D

Appropriation title: **Emergency Fund for the President, National Defense** (_____ Commission)---
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By objects	Obligations			
	Estimate, 19 45		Estimate, 19 44	Actual, 19 43
Personal services, departmental				
Professional service:	Man- years	Total salary	Man- years	Total salary
Grade 5. Range \$4,600 to \$5,400:				
Senior production representative.....			1	\$4,600
Senior liaison representative.....			1	4,600
Clerical, administrative, and fiscal service:				
Grade 2. Range \$1,440 to \$1,800.....			1	1,440
01 Personal services (net).....			3	10,640
Other obligations				
06 Printing and binding.....				150
09 Equipment.....				1
Total other obligations.....				350
Grand total obligations.....				10,990
Received by transfer from "Emergency fund for the President, national defense".....				- 10,990
Total estimate or appropriation.....				

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EXHIBIT E--Trust Account

Appropriation title: **Franklin D. Roosevelt Library--**
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By objects	Obligations		
	Estimate, 19 45	Estimate, 19 44	Actual, 19 43
07 Other contractual services.....	\$2,500	\$2,000	\$1,500
10 Lands and structures.....	500	250	400
Grand total obligations.....	3,000	2,250	1,900
Reimbursements for services performed.....	- 500	- 200	- 175
Prior year funds available in 1943.....			- 600
1943 funds available in 1944.....		- 300	300
1944 funds available in 1945.....	- 500	500	
1945 funds available in 1946.....	600		
Total estimate or appropriation.....	2,600	2,250	1,425

EXHIBIT F

Justifications of Estimates

	<u>Salaries and Expenses,</u>	<u>Commission</u>
Regular appropriation, 1944 act.....		\$1,259,000
Supplemental appropriations for 1944.....		182,000
Total appropriations, 1944.....		1,441,000
Add excess of obligations over appropriation due to Public Law ____		119,240
Deduct nonrecurring and other items not required in 1945:		1,560,240
Equipment.....	\$2,000	
Activities reduced or eliminated.....	30,000	
Activity transferred to _____ Agency.....	3,500	
Reduced maintenance and repair costs due to new and improved structures and equipment provided in 1944.....	2,000	
Investigation of _____ completed.....	70,000	
Total cost of overtime and additional compensation for 1944.....	149,660	257,160
Base for 1945.....		1,303,080

Distribution of base and increase for 1945:

(Itemize by projects, functions, organization units, or objects of expenditure)

	Base	Total cost of overtime and additional compensation	Recurring increase	Nonrecurring increase	Total estimate
1. Administration.....	\$218,280	\$31,540	\$0	\$500	\$250,320
2. Economic investigations.....	266,040	38,440	30,520	2,000	337,000
3. Trade practice agreements.....	365,760	29,240	5,000	0	400,000
4. Unlawful practices.....	453,000	47,000	0	0	500,000
Total.....	1,303,080	146,220	35,520	2,500	1,487,320

Adjustments (see objects schedule for detail)

EXHIBIT G

Forecast of Employment, Fiscal Years 1944 and 1945

(Appropriation Title)

Number of employees in active pay status as of--	Classes of employees					(Use additional column for each additional column)
	Regular full-time salaried and wage	Temporary	Part-time	While actually engaged	Without compensation	
<u>Fiscal year 1944</u>						
September 30, 1943.....						
December 31, 1943.....						
March 31, 1944.....						
June 30, 1944.....						
Man-years requested, shown on green sheets						
<u>Fiscal year 1945</u>						
September 30, 1944.....						
December 31, 1944.....						
March 31, 1945.....						
June 30, 1945.....						
Man-years requested, shown on green sheets						

EXHIBIT H

Statement of Detailed or Loaned Employees

Report by _____ of _____ (Agency)
 Separate reports are required from both the office from which, and the office to which, employees are detailed or loaned. (List each employee separately.)

Fiscal year	Grade	Annual salary rate	Time in months	Amount of salary for time on detail	Appropriation title	
					From which paid while on detail	Of office or unit to which detailed
1943						
Total						
1944 estimate						
Total						
1945 estimate						
Total						

Statement of Transfers Between Appropriations

(Agency)

From--		To--		Amount			Citation of authority
Agency	Appropriation (and subhead) title	Agency	Appropriation (and subhead) title	1945	1944	1943	

EXHIBIT J

Purchase of Passenger-Carrying Vehicles

Statement of proposed expenditures for purchase, maintenance, repair, and operation of passenger-carrying vehicles, for the fiscal year ending June 30, 1945, as required by 5 U. S. C. 78

BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

Appropriation	For purchase					Old vehicles still to be used	Total maintenance, repair, and operation, all vehicles	Public purpose and users
	Vehicles to be purchased (motor unless otherwise indicated)		Old vehicles to be exchanged	Net cost of vehicles to be purchased	Old cost, vehicles to be purchased			
	Num-ber	Gross cost						
Fruit insects.....	4	\$3,600	1/4	\$375	\$3,225	13	\$4,000	New vehicles to be used by entomologists and assistants stationed at Moorestown, N. J. at Fort Valley, Ga., Fresno and Whittier, Calif.; old vehicles to be used by staff engaged in field work throughout United States.
Japanese beetle control	5	4,500	5	500	4,000	9	3,500	For use of supervising officials in quarantine and scouting work throughout Japanese beetle infested areas.
Mexican fruitfly control.....						1	200	Used by supervisors in quarantine and scouting work throughout Mexican fruitfly infested area in Texas
Citrus-canker eradication.....						2	500	Used by agents in citrus-canker work in Louisiana and Texas.
Total.....	9	8,100	1/9	875	7,225	25	8,200	

EXHIBIT K

Printing and Binding, general estimate


Statement of printing and binding requirements by _____ of _____ (Office) _____ (Agency)
to accompany justifications for estimates for printing and binding, fiscal year 1945

(Actual for 1943; estimated for 1944 and 1945)

Title of publication, blank form, etc., purpose for which printed	Fiscal year	How often printed	Average No. pages each	No. copies authorized by law	Total No. copies printed	COST	
						Unit price	Total
	1943						
	1944						
	1945						
	1943						
	1944						
	1945						
	1943						
	1944						
	1945						
	1943						
	1944						
	1945						
	1943						
	1944						
	1945						
	1943						
	1944						
	1945						

Total cost for: 1943, \$ _____; 1944, \$ _____; 1945, \$ _____

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SPECIAL NOTE The usual circular calling for the submission of the regular annual estimates has been entirely rewritten both as to form and content. All officers and employees who are concerned with the preparation of the Budget for 1945 should carefully read the attached circular and immediately take up with the examiner concerned in the Bureau of the Budget any questions which may arise.